



## Remote Learning Policy

### Introduction

In July 2020 the DfE issued guidance for the full reopening of schools following the Covid-19 partial closure period. As part of this guidance, every school has to have in place contingency plans for outbreaks. The guidance sets out principles for schools to follow.

In developing these contingency plans, the DfE expects schools to:

- Use a curriculum sequence that is linked to the school's curriculum expectations; this should allow access to high quality online and offline resources and teaching videos,
- Give access to high quality remote education resources,
- Select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback, and make sure staff are trained in their use,
- Provide printed resources, such as text books and work books, for pupils that do not have suitable online access,
- Recognise that some pupils will not be able to access remote education without adult support, and so schools should work with families to deliver a broad and ambitious curriculum

At John Chilton School, the remote learning offer will consist of a blended approach to learning- a mixture of online and practical activities being as inclusive as possible so that pupils keep contact with their peers.

The content will depend on the age and stage of development of the pupils. Staff will work in collaboration with parents and a range of professionals to ensure that remote learning opportunities will be of high quality and meet the diverse needs of the pupils.

### Main Principles

The remote learning offer may consist of a combination of work packs, online sessions, access to video clips, existing online resources or links to other websites. We also ensure that all pupils learning from home are invited into school class sessions with their teacher and peers. This enables the class to be together as a group and encourages social interaction and curriculum based learning and discussion.

The main principle will be to offer opportunities to consolidate and/or generalise skills. The provision for learning new skills may be limited due to the restriction of access to specialist teaching and resources.

Remote learning may consist of whole class sessions, group sessions or 1:1 support. Teachers will schedule live interactions throughout the week at pre-arranged times, sharing details of these with parents and cares in good time. These interactions should be focused on a planned objective and the resources available at home and school. The activities offered at home will promote the wider curriculum, linked to relevant medium term plans and topics and include EHCP outcomes where possible. The length of each of these sessions will be based on the nature of the activity and the age and stage of development of the pupils in the class.

All online learning will only use school accounts – the platforms that we use are Google Classrooms and Zoom Education. No personal accounts will be used by school staff.

Teachers and HLTAs are responsible for planning, delivering and assessing remote learning opportunities. Specific feedback may be given to pupils and/or parents where appropriate. Teachers must also maintain regular communication with parents/carers through phone calls or email, keeping a log of these. Senior leaders will monitor the remote curriculum on a regular basis.

Support assistants are expected to support the work of the teacher and may be required to take part in the live lessons, be asked to pre-record sessions or prepare lesson resources- this will also include when working from home.

All staff must be available to work their normal contracted hours, if they are unable to work their hours for any reason, such as sickness or caring for a dependant, they should report this as an absence using the normal procedures.

The opportunity for pupil feedback is reduced due to distance learning, however any work submitted on line, or returned to school will be marked and assessed.

Parents/carers are expected to support their child/ren with their remote learning wherever possible, the school will not place pressure on families to do so where the situation does not allow. If families need support with devices to access online learning, this should be discussed with the school who will endeavour to loan laptops and iPads as required.

Pupils, families and school staff are reminded that the school's Safeguarding and Child Protection Policy still applies whether the child is learning from home or school, or in the community. Staff will need to report any concerns noticed wherever the child may be.

Staff must ensure that

- Confidentiality is maintained
- GDPR policies and procedures are followed
- Any concerns that arise (through non engagement or incidents while live lessons are being carried out) are reported immediately to a Designated Safeguarding Lead

#### **Related Policy Documents and Guidance:**

- Child Protection and Safeguarding Policy and Addendum
- Curriculum Policy
- Teaching and Learning Policy
- E-safety Policy
- Data Protection Policy
- Covid Risk Assessment for staff working from home
- E-Safety Acceptable Use Agreement
- Guidance for Parents and Staff for Online Learning

Policy devised: January 2021

To be reviewed: January 2022